Think, Speak, Success!
Communication & Thinking Skills

Activity 1: Let’s Talk About Nerves
*Workforce Skills:* Communication, problem-solving, thinking skills, confidentiality
*Success Indicators:* Youth will identify public speaking fears and how to overcome them. Youth will determine ways to relax before working on public presentation skills.

Activity 2: This Is My Friend…
*Workforce Skill:* Communication
*Success Indicator:* Youth will be able to prepare and deliver an informal speech

Activity 3: Let’s Find a Resolution
*Workforce Skills:* Communication, problem-solving, thinking skills, confidentiality
*Social Skills:* Stress management, managing feelings, self-esteem
*Success Indicators:* Youth will be able to identify conflict and professionally work through problems and causes of conflict. They will also solve conflict through steps to find a resolution.

Activity 4: Write or Wrong?
*Workforce Skills:* Written communications, problem-solving, working with others
*Success Indicators:* Youth will identify parts of written communication that help to clarify the expectations of the author. Youth will practice the seven tips for writing clear directions.

Activity 5: What’s Your Style?
*Workforce Skills:* Communications, problem-solving, working with others
*Success Indicators:* Youth will explore four common styles of oral communication. They will use process drama to act out different styles to learn appropriateness of each style and when to use those styles of communication in working with others.