WORKFORCE PREPARATION DAY
Youth Center, Wednesday, July 24, 2013
Nate Arnett, Assistant Superintendent

GENERAL GUIDELINES
Age of Participants:
- All participants must be 4-H age

Participation Guidelines:
- Participants must have completed the *Teen Leadership on the Job* project book or the *Get in the Act* project book OR have participated in a 4-H related workforce preparation program (camp counselors, CARTEENS, junior fair board, leadership projects, and others as approved by the Assistant Superintendent).
- Individuals may register independently to participate; **there is no limit to the number of individuals that participate from each county.**
- Winners in any class are not eligible to participate in the same class the following year.
- Registration 11:30 am - 12:15 pm. Participants will register and sign up for an interview time with the display following in the order of registration.

Type of Evaluation:
- Participants will prepare a display, discuss their exhibits with the judges and complete a mock interview.
- Participants will be judged based on their knowledge, skill, and understanding related to the project as conveyed in a visual display and discussion (20%), the quality of their exhibit (20%), and mock interview performance (60%).
- Display - Each participant should create a table-top exhibit illustrating his/her 4-H workforce preparation experiences and accomplishments. The display should convey to fair-goers and judges what the participant learned or gained from being in this 4-H project or program and how the experience will benefit the participant in the future. Each participant will be limited to a 36” wide by 24” deep tabletop space in which to exhibit all materials. Electrical connections are not available.
- Mock Interview - Each participant will be interviewed based on their selection of one of the following positions:
  - Day Camp Counselor working with 5-8 year-old children
  - Summer Internship at an Extension Office
  - Part-time position at a retail store (clothing, household goods, jewelry)
  - Part-time position at a local grocery store
- The judge will evaluate participant on the following basis (see sample score sheet):
  - Overall appearance and performance
  - Communication skills (eye contact, clear speaking, good posture, etc.)
  - Quality and appropriateness of responses (knowledge, persuasiveness, and confidence)

Participant to bring:
- Completed registration form (due July 12, 2013) mailed to: Attn: Nate Arnett, Adventure Central, 2222 James H. McGee Blvd., Dayton, OH, 45417. Fax 937-268-8428 email arnett.67@osu.edu
- Completed table-top exhibit.
- Clothing appropriate for a job interview.
- A written resume or list of previous jobs (babysitting, lawn mowing, etc.) for the mock job interview.

CLASSES
- **J-1 JUNIOR** (Age 13 or younger as of January 1, 2013)
- **J-2 SENIOR** (Age 14 or older as of January 1, 2013)

AWARDS
1. Each participant will receive a participation award sponsored by The Ohio State Fair.
2. "Outstanding of the Day" ribbons, sponsored by The Ohio State Fair will be awarded to the top 20% of each class.
3. A clock trophy and $250 award will be presented to the selected winner in each class.
4. Awards will be announced at 4:30 p.m.
SAMPLE SCORE SHEET

State Fair
4-H Workforce Preparation Day

Name __________________________ Age __________ County _______________
(as of Jan. 1, current yr)

Address ___________________________________ Phone (___) ___________

Street  Town  Zip

How many people who paid admission came with you today? ___________________

Please check the appropriate box:

<table>
<thead>
<tr>
<th>Tabletop Display</th>
<th>Excellent</th>
<th>Very Good</th>
<th>Good</th>
<th>Average</th>
<th>Needs Improved</th>
</tr>
</thead>
<tbody>
<tr>
<td>Knowledge, skill and understanding related to the project conveyed in the display and discussion (20%)</td>
<td></td>
<td></td>
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<tr>
<td>Quality of exhibit showing project accomplishments (20%)</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Interview performance (30%)</th>
<th>Appearance / grooming</th>
<th>Good posture and eye contact</th>
<th>Spoke loudly and clearly</th>
<th>Self-confidence</th>
<th>Ability to sell himself / herself</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Interview content (30%)</th>
<th>Self introduction</th>
<th>Resume</th>
<th>Gave appropriate answers to questions</th>
<th>Skills and experience are fit for position</th>
<th>Was prepared (asked questions, understood position)</th>
</tr>
</thead>
</table>

Comments:

Updated 2010